



**CITY OF BUFFALO**  
**Preservation Board**

920 City Hall  
65 Niagara Square  
Buffalo, NY 14202  
(716) 851-9675  
chawley@buffalony.gov

## LANDMARK APPLICATION

Name of Landmark: \_\_\_\_\_

Assessment Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

Construction Year(s): \_\_\_\_\_ Architect/Builder: \_\_\_\_\_

Original Use: \_\_\_\_\_ Architectural Style: \_\_\_\_\_

Period of Significance: \_\_\_\_\_

Is the property eligible for or listed on the National Register of Historic Places?

☐ Undetermined      ☐ Not eligible      ☐ Eligible      ☐ Listed

Is the property endangered? If yes, provide an explanation. ☐ Yes ☐ No

Is the property owner aware of this landmark application? If no or unknown, please include a summary of outreach efforts. ☐ Yes ☐ No ☐ Unknown

Is the property owner in favor of this landmark application? If yes, please include a signed statement of support. ☐ Yes ☐ No ☐ Unknown

Application Submittals. All materials must be submitted at least eight days in advance of the Preservation Board meeting at which the item will be considered. The following must be included:

- A narrative description of the landmark that substantiates its historical, architectural, geographical, cultural, and/or archaeological significance. A bibliography of sources is required.
- A summary demonstrating that the landmark meets one or more criteria for designation, per Section 337-15, Criteria for Designation, of the City Code. A proposed landmark must meet at least one criterion to be eligible.
- A map, survey, or site plan that indicates in sufficient detail what parcel or part of a parcel is being proposed as a landmark. Make note of any non-contributing elements that do not add to the historical integrity or architectural qualities making the landmark site significant.
- Photographs showing all exterior elevations of the property. Interior photographs are optional.

- Supplemental material, such as articles, pamphlets, maps, historical photographs, and other documentation. This material is encouraged but not required.

---

Approval Standards. Per § 337-15 of the City of Buffalo Charter and Code, the Preservation Board must determine whether a proposed landmark meets one or more of the following criteria:

1. It has character, interest, or value as part of the development, heritage, or cultural characteristics of the city, state, or nation.
2. Its location is a site of a significant local, state, or national event.
3. It exemplifies the historic, aesthetic, architectural, archaeological, educational, economic, or cultural heritage of the city, state, or nation.
4. It is identified with a person or persons who significantly contributed to the development of the city, state, or nation.
5. It embodies distinguishing characteristics of an architectural style valuable for the study of a period, type, method of construction, or use of indigenous materials.
6. It is the work of a master builder, engineer, designer, architect, or landscape architect whose individual work has influenced the development of the city, state, or nation.
7. It embodies elements of design, detailing, materials, or craftsmanship that render it architecturally significant.
8. It embodies elements that make it structurally or architecturally innovative.
9. It is a unique location or contains singular physical characteristics that make it an established or familiar visual feature within the city.

Any site that meets one or more of the above criteria must also have sufficient integrity of location, design, materials, and workmanship to make it worthy of preservation or restoration.

---

Application Fee. A \$500 check or money order made out to the City of Buffalo must be submitted to the Preservation Board prior to application processing. Where an application is submitted by the proposed landmark's owner occupant, this fee does not apply.

---

Applicant: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please provide one print copy or a PDF copy of all application materials. All contents of this application will be made available to the public at [www.buffalony.gov/meetings](http://www.buffalony.gov/meetings).*